

P1 ORIENTATION DAY (FOR 2026 INTAKE)

New Friends, New Adventures
Let's Start Our Adventure the R2IGHT Way!

Objectives of P1 Orientation Day

- Familiarize students with the school environment.
- Create a positive and engaging first-school experience.
- Encourage peer interaction and friendship building.
- Partner parents to support their child's transition to Primary One.
- Model and promote the school's values through activities and interactions.

Event Details

- Date: 21 Nov 2025, Friday
- Time: 9am to 12.30pm
- Venue: School Hall (Parents) , P2 Classrooms (Students)
- Total Number of P1 Students : 178
- Estimated Parent Attendance: Approximately 350
- Orientation Groups: 6 (OEPS GEM inspired)

Group 1: Amethyst	Group 4: Jade
Group 2: Diamond	Group 5: Ruby
Group 3: Emerald	Group 6: Sapphire

Event Overview

0800	Reporting time for all staff
From 0830	<ul style="list-style-type: none">▪ Arrival of Parents/Guardians & P1 students▪ Registration outside school hall
0900	<ul style="list-style-type: none">▪ Welcome and introduction by Student Leaders▪ Recorded Story – “<i>We’re Going on a Bear Hunt</i>” by P1 Students
0905 to 0935	<ul style="list-style-type: none">▪ Welcome address by Principal▪ After screening OEPS E-Open House school tour video , P1 students will move to the classrooms.▪ Principal continues with her address.
0935 to 0955	Home-School Partnership by CCE HOD
0955 to 1015	Opera Parent Club (OPC) Sharing by OPC Representatives, James and Nazriah
1015 to 1030	First week of school by YH, LP
Approx. 1030	<ul style="list-style-type: none">▪ P1 students return to the hall▪ End of orientation day
1100 to 1230	<ul style="list-style-type: none">▪ Purchase of school textbooks, school uniform▪ Registration for school transport, SCC, OPC▪ After school support outreach booth - Mendaki

Arrival of Parent – Welcoming Team

- Mrs Rafiq (Overall I/C) , P5 & P6 FTs

- To be on standby at the following venues from 8.15 a.m.
- Welcome and direct parents to the school hall.

Venues	Teachers in Charge (TICs)
Bus Stop Gate	Eileen, Wen Li, Jasmine
Foyer	Nasibah, Suhaila,
Canteen Gate	Ai Leen, Kwee Gek, Rahim
Staircase near bookshop	Yong Tian, Issac, Peiling

Registration Booths

- Aruna (Overall I/C) , P3 FTs

- Collect trays from GO:
- ipads for attendance taking
- lanyards with name tags from GO.
- Report to registration booths outside hall at 8.15am.
- Welcome parents and check P1 students' attendance against orientation group.
- Distribute the lanyards with nametags.

Orientation Groups	Teachers in Charge (TICs)
G1 - Amethyst	Li San, Bunawar
G2 - Diamond	Ching Ching, Donovan
G3 - Emerald	Yan Zhi, Christine
G4 - Jade	Renjie, Ashilah
G5 - Ruby	Ray, Qinjie
G6 - Sapphire	Mr Gomes, Sumathi

Administrative Support

- Debbie (Overall I/C), SAT support staff
- Prepare 6 trays labelled by orientation groups.
 - lanyards with name tags
 - ipads (2 sets per tray)
 - P1 orientation group attendance list x 2 sets

Hall (Arrival)

- Elvenia (Overall I/C), P4 FTs

- Direct students to the assembly point (in front of the stage).
- Invite parents to sit at the parent seating area.
- Oversee students' well-being and support where needed.

Teachers in Charge (TICs)
Farid, Zahureen, Felicia

Support for SWANs

- Hui Min (Overall I/C), SENOs, SCs

- Oversee students' well-being in the hall upon arrival
- Provide support as needed
- SENOs to provide teacher observers with a simplified, adapted behaviour checklist (aligned with SAC) for classroom use.
- Observation feedback will contribute to preliminary identification of potential Transit students and SWANs.

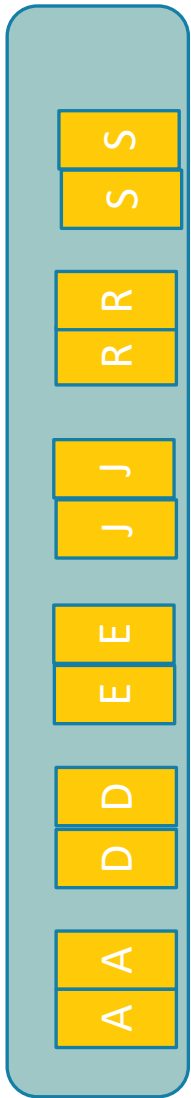
Hall Logistics

- Mathew (Overall I/C), OSOs

- Hall seating arrangement for parents (capacity 350 approx.)
- Students' assembly point with orientation group labels on marker cones
- Mineral water for parents
- 12 tables + 12 chairs outside halls
- Signages at level 1 (foyer, canteen) to direct parents to the school hall

Hall Seating Plan

Registration tables & chairs



Door 1

Door 2

Door 3

Door 4

STAGE

A purple rounded rectangle with a red triangle on top. It contains the text 'G1' and 'Amethyst'.

A light blue rounded rectangle with a red triangle on top. It contains the text 'G2' and 'DIAMOND'.

A green rounded rectangle with a red triangle on top. It contains the text 'G3' and 'EMERALD'.

A light green rounded rectangle with a red triangle on top. It contains the text 'G4' and 'JADE'.

An orange rounded rectangle with a red triangle on top. It contains the text 'G5' and 'RUBY'.

A dark blue rounded rectangle with a red triangle on top. It contains the text 'G6' and 'SAPPHIRE'.

Door 8

Students Assembly Area

Door 7

Door 6

Door 5

10 chairs x 6 rows

10 chairs x 6 rows

10 chairs x 6 rows

10 chairs x 6 rows

10 chairs x 6 rows

10 chairs x 6 rows

Parents Seating Area

BACK DOOR (Door 9)

Technical Support

- Johnny (Overall I/C), Zaidan, Zhou Lin

- Prepare 15 iPads with the Google Excel attendance sheet downloaded for registration booths
- Conduct a dry run of the Parent Engagement slides and videos on 21 November (Friday) at 7.30 a.m.
- Coordinate and manage the flow slides and videos from the control room
- Set up microphones and sound system
- Manage musical interludes in the hall at the start (8.30 a.m.) and (10.45 a.m.) of the event.

Deployment – Classroom Support

Orientation Groups	Classrooms	Teachers in Charge (TICs)	Supporting Staff (Teacher Observers)
G1 - Amethyst	2 Joy	Komathy, Yoke Kin	Swee Li, Osman
G2 - Diamond	2 Integrity	Dawn, Sidah	Murniyanti,
G3 - Emerald	2 Honesty	Gwen, Li Jia	Hadi, Iza
G4 - Jade	2 Grace	Lienda, Sherilyn	Arfah, Hui Qing
G5 - Ruby	2 Caring	Amanda, Raihan, Lincoln	Raihana, Rachel
G6 - Sapphire	2 Diligence	Aisha, Siew Fun	Rebecca, Farah

Classroom Orientation Activities

- Debby (Overall I/C), P1 & P2 Teachers

- Arrange classroom seating on the eve of event.
- Take student attendance
- Conduct planned orientation activities (resources prepared by SEN and TRANSIT teams)
- Teacher observers to observe selected students using the adapted Skills Assessment Checklist (SAC).
- Provide feedback on student performance and behaviour.

Student Leaders

- Rosnah and Murni (I/Cs)

- Guide student leader emcees
- Guide student leaders supporting the classroom activities

Logistics

- Steven (Overall I/C), Security Team
- Management of visitors' arrival and departure at the 2 gates.

Vendor Booths

- OMs (Overall I/Cs)

- Oversee venue setup by vendors. Booths to be ready by 10.15 a.m.

Vendor / Service	Location
School Textbooks	Bookshop & Playhub
School Uniform	Math Room (Block A)
Transport, SCC, OPC, Mendaki	Open spaces at Aesthetic Wall and Parade Platform

Thank you!